



Children's International  
Summer Villages, Inc.

**USA SUMMER CAMP  
CHARTER APPLICATION**  
(Due to the National Office by April 1)

The \_\_\_\_\_ Chapter  
of Children's International Summer Villages, Inc. (CISV) hereby applies for a charter to  
organize and host a Summer Camp at

\_\_\_\_\_  
Name of Site

\_\_\_\_\_  
Address of Site

from \_\_\_\_\_ to \_\_\_\_\_ (23 days, including arrival and departure days)  
arrival date                      departure date

**I. Camp Site**

A. Location (within the city, in the country, distance from airport, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Description (public/ private elementary, junior high, or senior high school; state/ private college; Y camp; Scout camp; etc.)

---

---

---

C. Physical Facilities (swimming pool, auditorium, arts & crafts room, playing field, shower facilities, adult lounge, office area, rainy day provisions, air conditioning, laundry facilities, etc.)

---

---

---

D. Sleeping Accommodations (mattresses on the floor, cots, bunk beds, etc.; number of people per room; housing on one floor or several floors; linens)

Summer Camp Delegates: \_\_\_\_\_

Leaders/ Staff: \_\_\_\_\_

---

E. Food Service (facility's kitchen staff, Chapter employed staff, Summer Camp prepared meals)

---

---

---

F. Confirmation of Site:

The site is owned by \_\_\_\_\_ and CISV's use of the site is being negotiated between:

\_\_\_\_\_ and  
Chapter:                      Name/ Title

\_\_\_\_\_ and  
Site:                              Name/ Title

Please attach written proof by a Letter of Intent or a Site Contract including name and address of site, approximate cost, and dates. The contract must be reviewed by the National Risk Manager/ Legal Counsel before being signed. Submit final contract to the National Office by January 1 of the hosting year.

G. Delegations:

Number of Delegations you request \_\_\_\_\_ Size of Delegation \_\_\_\_\_  
Age of Delegates \_\_\_\_\_

There is no Chapter financial obligation for a promotional delegation which may be assigned by International.

**II. Program**

A. Daily schedule (check those which apply)

Wake up call	_____	Free time	_____
Flag up	_____	K-P duties	_____
Scheduled meals	_____	Flag down	_____
Snacks	_____	Lights out	_____
Delegation time	_____	Activity groups	_____

B. Activities (check those which apply)

Arts and crafts	_____	Sports	_____
Games	_____	Swimming	_____
Drama	_____	Singing	_____
Village meetings	_____	National/ International nights	_____
Special guests	_____	Special activities- beach	_____

C. Excursions (check those which apply)

Sightseeing	_____	Cultural enrichment	_____
Community Ed.	_____	Amusement park	_____
Shopping	_____	Other	_____

D. Dedication Day

---

---

---

---

E. Safety/ Security considerations (provisions for medical care/ emergencies; qualified life guard; first aid/ CPR- trained person; facility guard, etc.)

---

---

---

### III. Chapter Involvement

Please consider the following: Will there be a leader orientation to prepare for the Camp? \_\_\_\_\_ If so, how will it be handled?

---

---

---

---

---

What type of social activities are planned for adults?

---

---

---

---

How is the Chapter involved in the arrival and departure of delegations?

---

---

---

Describe the screening process you will use for host families.

---

---

---

**IV. Camp Personnel** (Report only after your selection process and with approval of your Chapter Board.)

Director \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

Experience \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Staff anticipated \_\_\_\_\_

**V. Chapter Personnel**

President \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

Camp Planner \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

**VI. Airport of Arrival**

\_\_\_\_\_  
(Name of Airport and City, State)

