



**GRANT SUMMARY**

Grant Title \_\_\_\_\_ Grant Number \_\_\_\_\_

Chapter/Committee \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

In reporting on the completed project, the following topics must be covered. Additional comments are encouraged.

1. Description of the project.
2. Benefits gained for CISV and the Chapter/Committee.
3. Participation:
  - a. Number of CISV members involved
  - b. Non-CISV involved. Identify organizations, if applicable.
4. Publicity (attach clippings if available)
5. Observations and advice. (what worked; what did not; why, etc.)
6. Evaluate the success of the project in terms of the objectives accomplished.

Upon completion of the project, but no later than 60 days after its completion, send this Grant Summary, your written report and a Financial Report to the trustees of the Foundation via email. Check email addresses in CISV USA website. Any funds not used for the project must be returned to the Foundation Treasurer upon project completion but no later than 60 days after.