

USA NATIONAL CALENDAR

January 15	<ul style="list-style-type: none"> • Deadline to change Village, Seminar Camp and Summer Camp dates. • Deadline for returning summer Seminar Camp invitations accepted in Round 1. • First half payment of Chapter/ Steering Committee Support and Local Work Fee due at the National Office. • Suggested due date for all program delegate and leader applications—family orientation completed.
February 1	<ul style="list-style-type: none"> • Notice of Selection forms for Village, Summer Camp and Seminar Camp staff and planners due at the National Office.
February 15	<ul style="list-style-type: none"> • Chapter Audit packets due to the National Audit Liaisons. • Selection completed for delegates, leaders, JCs.
February 28	<ul style="list-style-type: none"> • Last day to cancel an Interchange without incurring a penalty and responsibility for any non-refundable expenses of partner chapter. • First Pre-Camp information due at National Office and to National program Chair; send airmail to International Office and nations attending program.
March 1	<ul style="list-style-type: none"> • Health and Legal/Insurance forms and brochures distributed to all program participants. • Notice of Selection forms listing the name, address, phone number, e-mail address, birthdate, and gender of ALL summer program participants (Village, Summer Camp and Interchange delegates; leaders; JCs; and Seminar Campers) due at the National Office. If the selection is not complete, the form must be returned with a request for a two week extension.
March 15	<ul style="list-style-type: none"> • Mid year report due to the FCCU liaison from Chapter/ National contact person receiving an FCCU grant. • Seminar Camp delegates' proofs of age due at the National Office.
March 31	<ul style="list-style-type: none"> • Summer Camp invitations accepted or declined after this date will not cause a loss of place in Summer Camp Pool. • Deadline for returning summer Village, JC and Summer Camp invitations to the International Office without penalty.
April 1	<ul style="list-style-type: none"> • Applications for Village, Seminar Camp and Summer Camp Charters for the following year due at National Office.
April 15	<ul style="list-style-type: none"> • President-Elect Training fee, cost equalization, summer Village and JC participation fees, & special projects due at the National Office. • Matchbox Data Forms due to the National Interchange Chair.
April 30	<ul style="list-style-type: none"> • Final notice of travel and program details sent to partner Interchange Chapters. • Second Pre-Camp information due at National Office and to National program Chair; send airmail to International Office and nations attending program.
May 1	<ul style="list-style-type: none"> • Collect and check Health/ Legal forms for proper signatures, notarization, and National travel insurance policy number before forwarding copies to the National Office. Delegates/Leaders carry original and one copy. • Village Delegation Information Form (DIF) and Delegation/ JC Travel Information Form (D/JCTI) due to host nation or host USA Chapter for summer Villages. • Summer Camp Delegation Travel Information form due to summer Summer Camp host nation or host USA Chapter.

June 1	<ul style="list-style-type: none"> • Payment of hosting fees for USA Summer Camp & Seminar Camps. • Copy of Health and Legal/Insurance forms for all program participants, with the exception of non-traveling Interchanges (delegates, leaders, JCs and Seminar Campers), and staff of USA-hosted programs due at National Office. • USA National Report due at International Office.
July 15	<ul style="list-style-type: none"> • Names of new Chapter Presidents and Chapter Trustees due at the National Office. • Deadline for returning winter Village, JC and Summer Camp invitations to the International Office without penalty. • Interchange, summer Summer Camp and summer Seminar Camp participation fees, Special Projects fees, and Leadership Training fees for Host Staff due at the National Office.
Early August	<ul style="list-style-type: none"> • Annual International Meeting
September 1	<ul style="list-style-type: none"> • Directories and Director's and Planner's Final Reports due at National Office and to National program Chairs for all USA-hosted programs. • International Village Director's Report (VDR.90) due at National Office. • Final report due to National Office and FCCU liaison from Chapter/ National contact person receiving an FCCU grant. • FCCU Grant applications for following year due at National Office. • Applications for the Scholarship for Humanity due at National Office.
September 15	<ul style="list-style-type: none"> • Interchange Agreements between Chapters completed. • Deadline for returning winter Seminar Camp invitations accepted in Round 1. • Chapter reports and National Committee reports due to National Office for National Board Meeting distribution. • Completed and signed nomination forms and resumes due to National Office and National Personnel Committee Chair for National elections. • Registration for National Board Meeting due to National Board Meeting Chair.
October 1	<ul style="list-style-type: none"> • Interchange Reports due to National Interchange Chair. • Begin selection process for all delegates/ leaders/ staff in all CISV programs.
October 15	<ul style="list-style-type: none"> • Second half Chapter/ Steering Committee Support fees, Special Projects fees, winter Village, JC, Summer Camp and Seminar Camp participation fees due at National Office. All outstanding Chapter/ Steering Committee bills must be paid or Chapter/ Steering Committee forfeits place in Football Pools.
Late October	<ul style="list-style-type: none"> • National Board Meeting- two Trustees and one Youth from each Chapter/ Steering Committee required to attend.
November 1	<ul style="list-style-type: none"> • Notice of Selection forms listing the name, address, phone number, e-mail address, birthdate, and gender of ALL winter program participants (Village, Summer Camp and Interchange delegates; leaders; JCs; and Seminar Campers) due at the National Office. If the selection is not complete, the form must be returned with a request for a two week extension. • Confirm Interchange matches for following year and request ReMatches in writing to National Interchange Chair. • Village Delegation Information Form (DIF) and Delegation/ JC Travel Information Form (D/JCTI) due to host nation for winter Villages. • Summer Camp Delegation travel information due to host nation for winter Summer Camps.
November 15	<ul style="list-style-type: none"> • Next year's National Committee rosters due at National Office.
December 1	<ul style="list-style-type: none"> • Copy of Health and Legal/Insurance forms for all winter program participants (delegates, leaders, JCs and Seminar Campers) due at National Office. • Seminar Camp Staff applications (including Home staff) for the following year due to the International Seminar Camp Staff Selection Coordinator, with a copy to the National Office.
December 31	<ul style="list-style-type: none"> • Last day to confirm Interchanges arranged through ReMatch with International Office.